



AMBASSADOR'S SPECIAL SELF-HELP FUND

Application

Application Deadline: 1 April. If you are not completing this form electronically, please provide the following information on separate sheet(s) of paper. Be sure to follow the headings provided and clearly mark each section of the application/response. Applications which do not include the requested information or do not comply with the requirements of the program guidelines will not be accepted.

Executive Summary:

Organization Name		
Date		
Project Title		
Project District		
Coordinator		
Mail address		
Amount Requested from U.S. Embassy	U.S. Dollars	UGX
Community Contribution	U.S. Dollars	UGX
Total Project Cost	U.S. Dollars	UGX
Duration of Project: Estimated time to complete the project.		

CONTACT INFORMATION

Name of Organization, Name of Project Coordinator(s), Qualifications of Coordinator(s) Mailing Address, Telephone Number, Email Address, Location of Project: (district, sub-county, village, and distance from the nearest large town)

PROJECT DESCRIPTION

Project Summary: Provide a concise description of project for which you are applying for funding.

Problem Statement: Describe why the project is necessary and what problem or need the project will address.

Impact: Explain how the proposed project will improve the quality of life and benefit the target community.

Financial return: If the project will provide a financial return, describe what return is expected, who will receive the money, and how will the account books be checked?

Sustainability: Describe how the community will be able to carry on the activities without further assistance after completion of the self-help project.

Activities: What steps have been taken so far on the project? What is the project implementation timetable?

COMMUNITY AND OTHER CONTRIBUTIONS

What has the community contributed to the project?

Please list all prior contributions to your organization, including funds provided by the Ugandan Government, or other donor organizations. Please include the amount granted, the year granted, and the purpose of the assistance.

PROJECT BENEFICIARIES

How many people will benefit from the project?

Direct Beneficiaries: Male Female

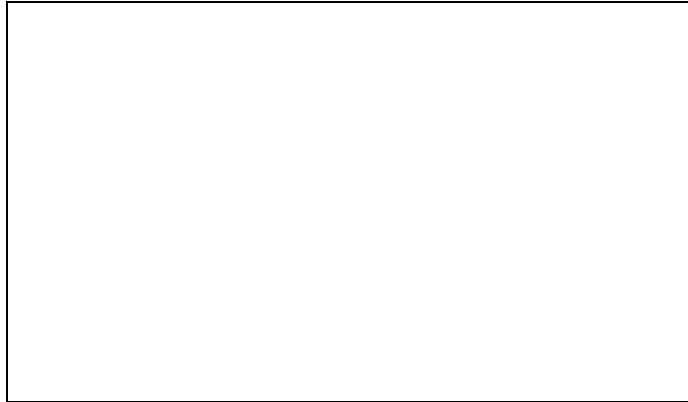
Indirect Beneficiaries: Male Female

**PRINTED NAME(S) AND TITLE(S) OF INDIVIDUAL(S) REQUESTING
COMMUNITY GRANTS**

Name and title of requester:

Signature of requester:

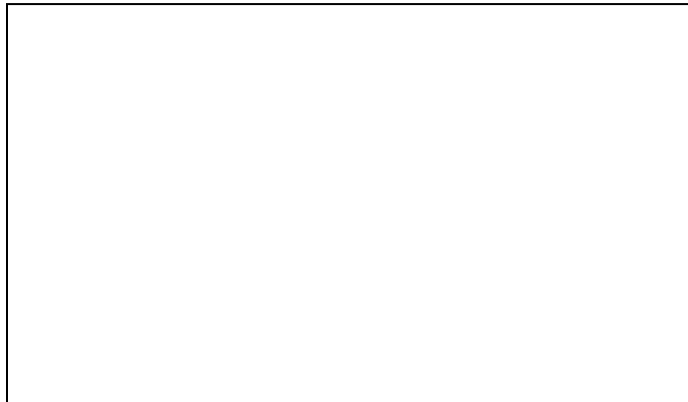
Attach photo here:

A large, empty rectangular box with a black border, intended for the requester's signature and photo.

Name and title of requester:

Signature of requester:

Attach photo here:

A large, empty rectangular box with a black border, intended for the requester's signature and photo.

For your application to be considered, please attach the following documents:

1. A detailed history of your organization and project stating when it was founded, what has been accomplished, what you have done for the community, and how the community supports you. If possible, attach a letter of support from a local council official.
2. A map showing how to get to your project from a major road.
3. Copy of project bank account details, if available.
4. Proof that the project has its own land (in the name of the project) or permission to occupy the land, e.g. signed lease agreement or land deed.
5. A detailed budget, either in US dollars or Ugandan shillings. (List all materials and expenses that will be needed to complete the project. Be specific in providing the details. Attach original pro-forma invoices.
6. Proof/certificate of NGO, CBO or FBO status. If appropriate, please attach letters of support or commitment from your intended stakeholders. Curriculum Vitae (CV), resume or professional history of the people who will be managing the project.

Response to Proposals:

Due to the high volume of applications, we will not notify an applicant or group unless the project is selected. Please ensure that your contact information, i.e. addresses, names, phone numbers, etc., are correct. Application forms will NOT be returned to you so please keep a copy for your own records. Grants are usually awarded by September.